



Kelford School Academy Council
Monday 16th March 2026 at 13:30
Kelford School

Those Present	Role	Initials
Sarah Mullhall	Headteacher	SM
Sacha Schofield	Executive Regional Director, Chair	SSc
Paula Williams	Executive Regional Director	PW
Catherine Bentley	Deputy Headteacher	CB
Carl Haag	Deputy Headteacher	CH
Rachael Leech	Teaching Staff Governor	RL
Eleanor Robinson	Staff Governor (Non-Teaching)	ER
Apologies:		
Lynn Heeley	Parent Governor	LH
Samantha Crookes	Parent Governor	SC
No Apologies:		

1. APOLOGIES FOR ABSENCE	Actions
1.1. To receive apologies for absence Apologies were received for LH & SC.	
1.2. To accept apologies for absence Apologies were accepted for LH & SC.	
2. OUTSTANDING ACHIEVEMENT AWARDS	
2.1. Presentation to Staff Nominee(s) SM gave recognition to staff members for exceptional contributions, including new teachers and support staff. ACTION: SM to forward on Best We Can Be Awards for record.	ACTION: SM 20/03/26
3. ITEMS OF URGENT BUSINESS	
3.1. Chair to determine any items of urgent business to be considered ACTION: Clerking services to confirm who is Vice chair and depending on the letter response from SC continuing as governor as to whether SM needs to look to recruit.	ACTION: CLERKING SERVICES /SM 25/03/26
4. DECLARATION OF INTERESTS	
4.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda None.	
5. KELFORD ACADEMY COUNCIL LOCAL GOVERNANCE MINUTES	
5.1. To approve the minutes of the following meeting: The minutes of the meeting held on 01 December2025 were approved as a true and accurate record.	
5.2. Review of Action Tracker Action tracker reviewed and updated.	
5.3. Matters arising from the Minutes None.	
6. ITEMS TO BE CONSIDERED	
6.1. Headteacher Report SSc discussed an overview of the new Headteacher report in line with the new Ofsted framework.	

SM gave an overview of the report and discussed with the SLT team and went through questions.

SSc asked about the trend analysis of vulnerable learners , what does it look like?

- Trends identified through pupil progress meetings.
- Staff undertook training to clarify the definition of “most vulnerable”.
- Each pupil has a personalised progress profile identifying barriers and strengths.
- Analysis informs the Pupil Premium Strategy, especially around emerging gaps (e.g., maths over 5 years).
- Further sharpening/analysis planned around pathways and pupil characteristics.

SSc asked regarding the New Sensory Occupational Therapist is it direct work or programmes?

- Therapist (Vicky) started late autumn term.
- Currently doing direct work and assessments.
- Next stage: staff training to sharpen programmes (OT is in school one day per week).

SSc asked CH with the Learning cycle inconsistencies has work begun to address this or is there still work to do?

- Learning cycle (“I do, We do, You do”) is in early implementation.
- CPD underway; staff co-developing pathway-specific versions of the learning cycle.
- Personalisation varies significantly across pathways (Yellow → Orange).
- Next observation cycle expected to show increased consistency.

ER & RL discussed how they use the learning pathways and the ‘we do’ stage is the importance for their particular students.

Achievement Section

SSc stated as a school we strive, why is the target set at 80%+ for pupils achieving targets?

- Historically used figure (from Casper system).
- Reflects realism given complexity of needs.
- Recognition that progress is not always linear and may be affected by external factors.
- Agreement that this may need reviewing in line with Ofsted’s emphasis on comparing pupils to themselves, not arbitrary thresholds.

• SLT to reconsider presentation of achievement data and reliance on tables. RL discussed how they put the target into lesson and students, as not all are comparable. CH expressed how each class and students will have their challenges. SSc stated is a data set required? PW discussed the Looked-after children – data commentary appears dismissive • Not intentional. • Agreement the statistical comment requires reframing to emphasise individual progress, not minimise the group size. • Will amend wording. SSc asked is the comparative data for pupil premium pupils useful in its current format? • Discussed risks of overemphasis on quantitative gaps. • Some pupils (e.g., working toward functional skills) may show reduced termly scores despite making substantial long-term gains. • Need to align data presentation with meaningful narrative. SM outlined the need to determine which aspects of achievement the school should formally celebrate, emphasising the staff team’s high aspirations for every pupil. ER shared initial suggestions, including ways to highlight achievements linked to pupil voice and the four celebration areas that are not yet reflected within assemblies. SM recommended scheduling a focused discussion during the summer Teaching and Learning sessions, with the intention of shaping a refined approach to be presented in the next Academy Council report. ACTION: SM to review how achievement is reported, reducing reliance on tables and focusing on narrative evidence. <u>Attendance & Behaviour</u> SSc asked what “SAMP” acronym clarification? CB confirmed School Attendance Matters Pathway. SSc asked are behaviour tables necessary in the report? • SSc queried whether tables may draw unnecessary attention to fluctuations. • Narrative may be more appropriate and less open to misinterpretation.	ACTION: SM 22/06/26
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• SLT agreed to review. PW questioned Children Missing Education (CME) clarification requested as to whether missing in education or on schools role? • Two pupils listed as CME have genuinely left the local area: • One moved to Bradford • One returned to Nigeria • Confirmed correct use of CME designation. ACTION: CH to add brief context sentence in future reports. SSc asked if the Physical assault incidents, are these pupils receiving external support? • Yes, multi-agency support in place. • One pupil recently diagnosed with ADHD – medication started; provision reviewed. <u>Personal Development</u> SSc asked Do you log club attendance, especially for pupil premium pupils? • Not currently. • Chair advised logging attendance to evidence inclusion, access, and equity. • SLT agreed to review. ACTION: SM to explore attendance logging for lunchtime/after-school clubs. <u>Leadership & Governance</u> • No questions raised. • Positive feedback on the quality and readability of the (long) report. • Trust to refine reporting templates to reduce repetition and ensure they support schools to highlight strengths.	ACTION: CH 22/06/26 ACTION: SM 22/06/26
6.1.1 Appendix 1 – Updated SIP This was circulated for information prior to the meeting. • SIP still on Nexus template. • SM prefers Nexus SIP template; Perspective SIP interface overly complex. • Chair to clarify with Trust whether SIP template will be updated for new Ofsted structure.	

ACTION: Chair to check with Jackie Tattershall regarding future SIP template. ACTION: SM to update SIP headings to align with revised Ofsted headings by year end.	ACTION: SSc 22/06/26 ACTION: SM 22/06/26
6.1.2 Appendix 2 – School SEF This was circulated for information prior to the meeting. - SEF considered accurate and collaboratively produced. - School using Perspective for SEF;	
6.2. School Dashboard Summary Document shared for information; a brief overview was discussed within the Headteacher report.	
6.3. Budget Report Budget position noted; no concerns raised.	
6.4. School Calendar Document for information.	
6.5. Pupil Premium - Positive overall. - Some strategic development still needed; interim lead arrangements discussed due to staffing changes.	
6.6. Cabinet Member and MP's Feedback from Pupil Parliament - Not attending this meeting. - Will provide feedback at the next meeting.	
6.7. Skills Audit – Governors Self-Assessment ACTION: All governors to complete and return skills audit by Friday 27th March 2026.	ACTION: ALL 27/03/26
7. TRUST MATTERS	
7.1. Trust Verbal Update of Key Issues PW and SSc gave a brief overview of Trust matters: - Update on DfE communication regarding Ebor merger. - Seven Hills in Sheffield expected to join (subject to DfE approval). - Levett discussions ongoing; delays acknowledged. - MAT inspection framework under development nationally. - White Paper on SEND reforms shared with stakeholders.	

8. ANY OTHER URGENT BUSINESS	
8.1. To consider any other urgent business agreed by the Chair. None.	
9. CONFIDENTIALITY & RISK	
9.1. To consider the confidentiality of any items discussed during the meeting None.	

10. DATES OF NEXT MEETING		
Monday 22 June 2026	13:30 – 15:30	Kelford Academy

Minutes approved

CHAIR	SIGNATURE	DATE