



AGENDA

Kelford School Local Governing Body Business Meeting Monday 29th November 2021 at 10:00 via MS Teams

1. APOLOGIES FOR ABSENCE

- 1.1. To receive apologies for absence
- 1.2. To accept apologies for absence

2. OUTSTANDING ACHIEVEMENT AWARDS

- 2.1. Presentation to staff nominee(s) **(attached certificates)**

3. ITEMS OF URGENT BUSINESS

- 3.1. Chair to determine any items of urgent business to be considered
- 3.2. Appointment of Vice Chair & Link Governors - Samantha Crookes & Lynn Heeley

4. DECLARATION OF INTERESTS

- 4.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda

5. KELFORD SCHOOL LOCAL GOVERNING BODY MINUTES

- 5.1. To approve the minutes of the following meetings:
Kelford School Local Governing Body meeting held on 18th October 2021 **(attached document)**
- 5.2. Review of Action Tracker **(attached document)**
- 5.3. Matters arising from the Minutes

6. ITEMS TO BE CONSIDERED

- 6.1. Headteacher Report **(attached, with additional supporting document)**
 - 6.1.1. Appendix 1 - Updated SIP **(attached documents)**
 - 6.1.2. Appendix 2 - Health & Safety (Competent Person) Audit Report **(attached documents)**

- 6.2. Safeguarding Report **(attached document)**
- 6.3. LAC Report **(attached document)**
- 6.4. Community Voice Report **(attached document)**
- 6.5. Budget Monitoring Report **(attached document)**
- 6.6. Teacher Pay and Appraisal Review **(attached document)**

7. GOVERNANCE MATTERS

- 7.1. Governors to complete Activity Log
- 7.2. Trust Verbal Update of Key Issues

8. ANY OTHER URGENT BUSINESS

- 8.1. To consider any other urgent business agreed by the Chair

9. CONFIDENTIALITY & RISK

- 9.1. To consider the confidentiality of any items discussed during the meeting
- 9.2. To consider any areas of risk discussed during the meeting

10. DATES OF NEXT MEETINGS

Monday 24 th January 2022	10:00 – 12:00	Kelford -To be confirmed	Quality of Education
Monday 7 th March 2022	10:00 – 12:00	Kelford -To be confirmed	Business Meeting
Monday 16 th May 2022	10:00 – 12:00	Kelford -To be confirmed	Quality of Education
Monday 27 th June 2022	10:00 – 12:00	Kelford -To be confirmed	Business Meeting
Tuesday 28 th June 2022	16:00 – 19:00	Crags School	Leadership Summit