****

**AGENDA**

**Kelford School Local Governing Body**

**Business Meeting**

**Monday 27th June 2022 at 10:00**

**Outdoor Classroom, Kelford School**

1. **APOLOGIES FOR ABSENCE**
	1. To receive apologies for absence
	2. To accept apologies for absence
2. **OUTSTANDING ACHIEVEMENT AWARDS**
	1. Presentation to staff nominee(s) **(attached documents)**
3. **ITEMS OF URGENT BUSINESS**
	1. Chair to determine any items of urgent business to be considered
	2. Observer – Theresa Siverns
4. **DECLARATION OF INTERESTS**
	1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda
5. **KELFORD SCHOOL LOCAL GOVERNING BODY MINUTES**
	1. To approve the minutes of the following meetings:

Kelford School Local Governing Body meeting held on 30th March 2022 **(attached document)**

* 1. Review of Action Tracker **(attached document)**
	2. Matters arising from the Minutes
1. **ITEMS TO BE CONSIDERED**
	1. Headteacher Report **(attached document)**
		1. Appendix 1 - Updated SIP **(attached document)**
		2. Appendix 2 - Health & Safety (Competent Person) Audit Report **(attached document)**
	2. Safeguarding Report **(attached document)**
	3. LAC Report **(attached document)**
	4. Community Voice Report **(attached document)**
	5. Budget Monitoring Report **(attached document)**
	6. 2022-23 Draft Budget **(attached document**) & Staffing Structure **(to follow)**
	7. Register of Interest Update

1. **GOVERNANCE MATTERS**
	1. Governors to complete Activity Log
	2. Trust Verbal Update of Key Issues

1. **ANY OTHER URGENT BUSINESS**
	1. To consider any other urgent business agreed by the Chair
2. **CONFIDENTIALITY & RISK**
	1. To consider the confidentiality of any items discussed during the meeting
	2. To consider any areas of risk discussed during the meeting
3. **DATES OF NEXT MEETINGS**

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| Monday 28th November 2022 | 10:00 – 12:00 | Kelford School |
| Monday 13th March 2023 | 10:00 – 12:00 | Kelford School |
| Monday 26nd June 2023 | 10:00 – 12:00 | Kelford School |