



Kelford School

Where Every Child is Special

ATTENDANCE MATTERS!

ISSUE 5 Autumn Term 1 2017



Welcome back to our "*Attendance Matters*" newsletter!



Welcome back to our Attendance Matters newsletter and welcome back after the Summer holidays! We hope you all had lots of fun and are ready for an exciting school year ahead!

Here at Kelford, we will continue to monitor attendance across the whole school and offer support wherever we can. We hope that by doing this and working together in partnership, this will have only positive outcomes for our pupils and families.

Attendance support meetings have already begun across school to support pupils and families at various points on their Kelford journey. More details are below in the green box.

If you have any questions or queries regarding your child's attendance, please get in touch to discuss.

100% OVER THE LAST SCHOOL YEAR!!

We would like to congratulate 7 pupils at Kelford School, who did not miss 1 single day over the last school year! This is a huge achievement and one that are very proud of! Well done to the following pupils:

Isabelle *Daamin* *Harry* *Tyla*
Oliver *Billy* *Chloe*

Who can do it this year?! We are very excited to see!!

WE ARE SO
Proud
OF YOU

100% SO FAR THIS YEAR

It is so pleasing to see so many pupils who have had attended every day since starting back! I know this is only a few weeks but it is a great start and hopefully will continue long into the year.

Harry Mubashir Corey Isabelle Jack Joshua Lexi Casey
Ethan Alfie Amelia Billy Marc Sahir Ryan Callum James
Aaron Daamin Falak Georgia Sienna Niamh Safia Jayden
Francesca Raphael Tyla Chloe Behnam Subhan Hafsah
Tyler Oliver Joshua Logan Leigh Alicia Luke Aneesa
Brett Uzair Archie Oliver Logan Cyan Kyron Thomas
Harry Liam Ben Sohail

KEEP
IT
UP!

Welcome Tim!



Some of you may have already had the pleasure of meeting or working with Tim Southwell. Tim has joined us from his previous role as a family support worker and is now working in the "Family Partnership Team" alongside Katherine Richardson. Tim is already offering support with a number of our families, signposting, offering guidance and working with them on a variety of different issues. Tim will be monitoring attendance and may be involved in attendance support meetings, but mainly looking at the key working role and allocating key workers to families for support.

This year, we will be introducing the key worker role to families where attendance has been brought to our attention. This is not a negative intervention but one that we hope will give families the opportunity for further support and guidance.

Tim has a wealth of knowledge and expertise in the family support area so if you have any concerns or you need to know more information about anything, (not just related to attendance) come and see Tim or Katherine and we will look to do what we can

Reminder of how we reward good attendance

Just like last year, we are all set to reward our children and young people for their attendance achievements

- Children who achieve 100% attendance for a full half term will receive a certificate and have their name put into a draw for a £10 voucher.
- Children who achieve over 95% attendance at the end of the school year will receive a bronze award and children achieving over 97% a silver award!
- Children who have **100% attendance** at the end of the school year will receive a gold award and will be in with the chance to win some very exciting prizes! Details to follow.
- The class with the highest attendance at May Spring Bank half term holiday will also win a class day out of their choice!

Recognitions for attendance will take place in our celebration assemblies - something that our children love!

Missing school is.....missing out!

Correct procedure for reporting absence

When your child is unwell, please follow this procedure for reporting their absence to school:

- ⌘ Day 1 - Contact school before 9:30am with a full reason for absence. If your child has sickness and diarrhoea, they will remain off school for 48 hours so there is no need to call again on day 2.
- ⌘ Day 3 - If your child is still unwell, please ring and re-inform school for our records. If we haven't heard from you, we will contact you.
- ⌘ If the illness persists or it is a hospital stay, we ask that you ring us every other day to keep us informed of the situation until your child is fit and well to return. This is also to ensure that we can offer any support where possible.
- ⌘ Please give full details to reception staff. There is no need to ask to be transferred through to class teams. All information will be recorded in the office and shared with class staff.
- ⌘ Reporting absence must be done through school and not through transport. Transport need to be contacted if your child does not require their transport, but a phone call with details of illness/absence needs to be made to school.

If you have any questions or require any support with your child's attendance, please do not hesitate to contact us.

HERE TO HELP

Katherine Richardson and Matthew Sorby will be working together on our "Attendance Matters" project. If you have any questions at all, please do not hesitate to ask.

We are here to work in partnership with all our families and offer any support where needed. We are excited about promoting excellent attendance here at Kelford School and hope you will continue to encourage your child to come and thrive.



Katherine Richardson



Tim Southwell



Matthew Sorby