



Kelford School

an academy within Nexus MAT

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www.kelfordschool.com www.nexusMAT.org
Headteacher: Mrs. Jacky Tattershall



Friday 29 September 2017

Dear Families,

re: Parents and Carers Meetings

Our first Parents and Carers Meetings of this school year will be on Wednesday 11th October 2017 between 10am and 5pm. This is an important opportunity for you to meet with your child's Class Teacher to discuss their learning, progress and the start to their school year in a new class. Please complete the form below, indicating the best times for you to attend and return it to school by Friday 6th October. We will then contact you to confirm the time of your appointment. If you are not able to make an appointment on this day, please contact your child's Class Teacher to arrange a more suitable appointment time.

Yours sincerely

Jacky Tattershall
Headteacher

Please complete and return to your child's Class Teacher by Friday 6th October.

re: Parents and Carers Meetings

I am unable to attend the Parents and Carers meeting on Wednesday 11th October 2017.

I am able to attend the Parents and Carers meeting and my preferred time slot is indicated below (please tick or indicate your order of preference 1, 2 or 3):

Time:		Time:		Time:	
10:00 - 10:30		2:00 - 2:30		4:00 - 4:30	
10:30 - 11:00		2:30 - 3:00		4:30 - 5:00	
11:00 - 11:30		3:00 - 3:30			
11:30 - 12:00		3:30 - 4:00			

Name: _____

Signed: _____

Pupil: _____